

Mayor's Alliance for NYC's Animals, Inc.

Terms of Participation for Alliance Participating Organizations (APOs)

- 1) Must be a tax-exempt corporation (be incorporated and have submitted or be about to submit an application for 501(c)(3) status).
- 2) Must rescue animals from and in New York City.
- 3) Must keep and provide statistics on intake, adoptions and/or spay and neuter on a monthly basis. The Alliance will provide a standard form to each APO. These statistics will be for the sole purpose of preparing a Maddie's Fund grant application or other grant applications and will not be shared with other APOs.
- 4) Must agree not to purport to speak on behalf of the Alliance. The Alliance will not take positions on legislative, regulatory and/or political issues although APOs in their individual capacity may do so.
- 5) Must maintain regular adoption and/or spay and neuter programs.
- 6) Must be willing to have their shelter or locations of foster care network assessed by a representative of the Alliance.
- 7) Must be willing to comply with the following Animal Care Standards:
 - a) All cats and dogs must be spayed or neutered (unless determined by a veterinarian to medically contraindicated);
 - b) All cats must be tested for FIV and Leukemia and fully vaccinated (exceptions will be made for feral cat colony caregivers);
 - c) All dogs must be fully vaccinated;
 - d) All animals must be fed, housed and exercised appropriately for their species.
- 8) Must comply with the following Animal Adoption Standards:
 - a) All animals (if appropriate to their species) must be spayed or neutered prior to adoptions;
 - b) All animals adopted out must be taken back by the APO at any time after the adoption if requested to do so by the adopter
 - c) All APOs must provide a copy of the adoption application and/or agreement they are using as well as their protocol for checking references. Such adoption application and/or agreement must contain certain terms and conditions and the APO must follow certain protocols when checking references. The Alliance, upon request, will provide a standard adoption application and/or agreement and protocols to those APOs not currently using an adoption application and/or an agreement or using an adoption application and/or agreement that does not contain the required terms and conditions and/or not following the required protocols.
- 9) Must comply with the following Group Adoption Event Standards:
 - a) all dogs and cats offered for adoption must either have been rescued in or from New York City or have been taken out of AC&C;
 - b) must carry or be covered by appropriate liability insurance, if obtainable;
 - c) must remove any animal that presents aggressive behavior;
 - d) must bring an appropriate number of volunteers/employees: at least two people to supervise tabling effort and one volunteer per leashed dog;
 - e) must bring all needed equipment and items: tent and banner, tables and chairs, crates and carriers, water bowls, water, food, treats, leashes, etc., unless specifically told that these items will be made available at the site to all APOs;
 - f) Volunteers/employees must be easily identifiable, e.g., wear tee-shirts with group name and logo, name tags, etc;
 - g) Must arrive on time, stay until the end of the event, and help clean up after the group adoption event ends.
- 10) Must agree to Dispute Resolution for Alliance Participating Organizations (APOs) and Alliance Participating Organization (APO) Funding Allocation Procedures attached hereto.